

Posted January 5, 2021

## **RETIREMENT OFFICE UPDATE**

## <u>Actives</u>

Due to the new Safer at Home order, the Retirement Plan Office will be closed until further notice. For service, members can email <u>retire@ladwp.com</u> or use the drop box on A-level by 3:00 p.m. daily.

## **Retirees**

With our Retirees' health and safety in mind, the JFB remains closed. All in-person Retirement Office visits have been suspended until further notice. If you require assistance, email <u>retire@ladwp.com</u> or call (213) 367-1692 to speak with a Retirement Office representative.

Appointments are still required for the following services:

- Change of Beneficiary Form Designation
- Submit Proofs (e.g. birth and/or marriage certificates)
- Submit completed retirement counseling forms
- Submit original documents (DD214 or Birth Certificate) for service credit purchases

Please click on the <u>link</u> for additional information.